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AH. ER 83-2779

3 January 1984

MEMORANDUM FOR: Director of Central Intelligence

THROUGH: Director of Security  
Deputy Director for Intelligence  
Executive Director  
Deputy Director of Central Intelligence

FROM:  Deputy Director, OCPAS

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SUBJECT: Status of NID Accountability Program

1. In the six months since your memoranda which reminded all NID recipients of their obligations, and asked those who were delinquent to return back issues, I can report a significant improvement in NID accountability.

Progress Made

2. NID recipients are noticeably more security-conscious, as reflected by the many calls we have fielded in response to your memoranda. For our part, we have:

- Provided written and oral guidance to several agencies and individuals on proper handling procedures.
- Met with the Executive Secretary, NSC to establish the policy and procedures for the handling and prompt return of all NIDs. (Based on the success of this effort, we will be meeting--along with a representative of the Office of Security--with other key customers in the coming months. This will be a continuing program to take into account the changing nature of our customer list.)
- All new requests for NIDs (including changes in the named recipients) are required in writing, to include justification and certification of clearance. These requests, and the responses, are maintained both here and in the Office of Security.



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- Each new customer receives, with his/her first NID, a letter noting the special nature of the NID and a copy of your 31 May memo.

3. Specifically, our efforts--and the cooperation of recipients--has led to a dramatic reduction in those NIDs that are not returned on time.

a. At the time of your 3 June memo to delinquents, there were 908 unreturned NIDs from the first half of 1983.

- Of these, all but 29 (15-State; 9-Defense; 3-WH; 2-OSTP) have been returned. We will request a written statement from those accountable certifying their disposition and probable destruction. This will allow us to clear our books.

b. By contrast to the earlier backlog, there are only 259 NIDs that have not been returned since 1 June.

- With one exception, the majority was disseminated in December and, considering holiday vacations, this is not unusual. (Nevertheless, in the coming months we will remind recipients of their need to notify us when they will be away so we can retain their copies here until their return.)

- The one exception is Manny Rubio, who controls NIDs for the White House staff. He still has 71 NIDs spread fairly evenly throughout the October-December period. (He has been given permission to keep one copy for 30 days to be available for members of the White House and NSC staffs.)

4. With approximately 23,000 NIDs disseminated since your 31 May memo, our current backlog of unreturned copies is less than one percent. This represents a manageable problem and reflects improved cooperation by all recipients. We will, however, continue to push for full compliance with all accountability and return guidelines.

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Proposed Change in Procedure

5. Having significantly reduced the problem of unreturned NIDs that existed six months ago, and based on our own assessment of the needs of recipients and our own accountability program, I propose that we change our 24-hour return requirement to 72 hours. This will cut back in the number of delinquencies by acknowledging the realities of the schedules of recipients and the fact that many of these copies are shared (with others whose names are on record.)

6. Recommendation: That the deadline for return of all NIDs be extended from the current 24 hours to 72 hours.



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CONCUR:



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Director of Security

11 January 84  
Date



Deputy Director for Intelligence

1-12-84  
Date

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Executive Director

1-13-84  
Date

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Deputy Director of Central Intelligence

1-13-84  
Date

APPROVED:

Director of Central Intelligence

17 JAN 1984

Date

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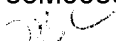
SUBJ: Status of NID Accountability Program

DD/OCPAS:  (30 Dec 83)

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Distribution:

Orig - Addressee  
1 - ER  
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Approved For Release 2008/11/04 : CIA-RDP86M00886R002500080006-4  
27 May 83 

M/R: Mr. MacEachin delivered to  
ER for Autopen from front office -  
Ltr will go out Tues, 31 May with  
NID.

Orig cy to MacEachin, 1430 hrs,  
27 May 83.

Ch ER 

The Director of Central Intelligence

Washington, D.C. 20505



27 May 1983

C/CPAS Dated 1tr 31 May 83  
and was with NID

MEMORANDUM FOR: All NID Recipients

SUBJECT: The National Intelligence Daily

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1. The Intelligence Community endeavors to provide current intelligence information and analysis to senior policy officials of the government and military commanders through the National Intelligence Daily (NID). Recent leaks of sensitive information in the NID, while doubtless attributable to only a very few irresponsible individuals, require that further steps be taken to insure that no unauthorized individuals have access to the NID, that it is not reproduced, and that it is returned to CIA promptly.

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2. These developments oblige me to ask that all recipients of the NID inform the CIA Director of Security in writing the specific arrangements which have been established to ensure that the requirements published in the security notice in the NID are met. These require that:

-- Only the named addressee has access to the NID. No one other than the named addressee is to have access without authorization of CIA's Senior Duty Officer .

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-- No part of the NID is reproduced without explicit authorization of CIA's Senior Duty Officer.

-- The NID is returned to CIA within 24 hours of issuance.

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3. In order to ensure continued receipt of the National Intelligence Daily we ask your compliance by 15 June.

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4. I am committed to providing the most prompt and high-quality intelligence possible to the policy community. At the same time, however, I am obligated by law to protect intelligence sources and methods and will not hesitate to take all authorized legal measures to fulfill that obligation--even at the expense of denying information to officials who do not demonstrate sufficient interest or vigilance in protecting the information entrusted to them.

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5. Any questions you may have should be directed to Mr. Douglas MacEachin at

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*William J. Casey*  
William J. Casey

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